

Greater Delmar Chamber of Commerce
43rd Annual “Delmarva’s Day in the Park” Festival
Delmar, Delaware

Dear Exhibitor:

This is your invitation requesting your participation in the **43rd Annual Delmarva’s Day in the Park Festival** on **June 1st, 2019** in State Street Park in Delmar, DE.

Set up time is between **8am and 9:45am**. The festivities will start at 10am and will close at 6pm.

Only pre-approved vendor vehicles, such as display trailers, will be allowed to remain inside the park during the festival. All others must be removed by 9:45am.

This is the Greater Delmar Chamber of Commerce’s 43rd year sponsoring this festival!

This is the Chamber’s only fund-raising event of the year. We raise funds from this festival to fund the other community events we sponsor each year including the annual Citizen of the Year Banquet, Delmar’s Christmas Parade and our Scholarship Program for Delmar High School seniors. We are looking to continue these traditions well into the future.

As in past years, the festival will include, but not limited to, food, crafts, game booths, moon bounce, slide, and other fun activities, demonstrations, informational booths, face painting, raffles, bake sales, and live entertainment!

We’re working on some other great things for this year too!

Enclosed are your application, indemnification form, and a rules sheet.
Please complete your application **and** indemnification form and return with payment to:

The Greater Delmar Chamber of Commerce, PO Box 416, Delmar, DE 19940
with **ATTN: Day in the Park** on your envelope.

Deadline for applications, forms and payments is May 24, 2019.

If you have any questions, please call the Chamber voicemail at 302-846-3336, or email infochamber@comcast.net .

Sincerely,

Conrad Morgan

Conrad Morgan
Festival Chairperson

Greater Delmar Chamber of Commerce
43rd Annual Delmarva's Day in the Park Festival

SATURDAY, JUNE 1, 2019

RAIN DATE, SAT. JUNE 15, 2019

VENDOR APPLICATION

PLEASE **PRINT** INFORMATION

NAME: _____ Date: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

EMAIL ADDRESS: _____

CONTACT PERSON: _____

PRODUCT OR ACTIVITY: _____

DO YOU NEED ELECTRICITY? YES _____ NO _____

(Electricity available for Food Vendors Only ---- ONLY 110 outlets available)

THERE ARE PLENTY OF ELECTRICAL OUTLETS FOR FOOD VENDORS – NO GENERATORS!

ARE YOU AVAILABLE ON RAIN DATE? YES _____ NO _____ (please check one)

BOOTH RENTS

(Please circle one)

12' x 12' ----- \$40.00
12' x 24' ----- \$55.00
12' x 36' ----- \$75.00

**SAMPLES OF, GIVEAWAYS OF AND SALES OF DRINKS ARE PROHIBITED.
ALL DRINKS WILL BE SOLD BY THE CHAMBER ONLY.**

ALL BOOTH SPACES ARE MEASURED AND WILL BE CLEARLY MARKED.

Vendor payments can also be sent to us via PayPal! Send payment via PayPal to infochamber@comcast.net.
Please be sure to include a MEMO with the payment, letting us know who the payment is coming from!

RENTS MUST BE PAID IN ADVANCE. DEADLINE IS May 24, 2019

**A RULES SHEET HAS BEEN INCLUDED WITH THIS APPLICATION.
BY SUBMITTING YOUR APPLICATION, YOU AGREE TO ABIDE BY THE RULES SET FORTH.**

RETURN **APPLICATION**, **IDEMNIFICATION FORM**, AND **PAYMENT** TO:

**GREATER DELMAR CHAMBER OF COMMERCE
P.O. BOX 416 – DELMAR, DE 19940. ATTN: Day in the Park.**

IMPORTANT GUIDELINES/RULES

BE SURE TO LIST THE ITEMS YOU WILL BE SELLING OR DISPLAYING IN YOUR BOOTH SPACE. THE CHAMBER RESERVES THE RIGHT TO REFUSE SPACE ON THE BASIS OF PRODUCT OR DUPLICATION.

DUPLICATION RULE IS IN EFFECT FOR PARTY PLAN TYPE VENDORS. WE ONLY ALLOW ONE PARTY PLAN/SHOW VENDOR OF A PRODUCT LINE. (EXAMPLE: MARY KAY/AVON/PAMPERED CHEF, ETC.)

THIS IS FOR EVERYONE'S BENEFIT.

IT IS VIRTUALLY IMPOSSIBLE FOR US TO PLACE A DUPLICATION RULE ON CRAFT OR OTHER ITEMS.

USED/YARD SALE TYPE ITEMS ARE NOT ACCEPTABLE. WE ARE ONLY ACCEPTING APPLICATIONS FOR FOOD, HANDMADE ITEMS, NEW ITEMS, INFORMATIONAL VENDORS.

THIS FESTIVAL IS A FAMILY EVENT AND VENDORS SHOULD EXERCISE CARE IN CHOOSING THEIR DISPLAY ITEMS TO MAKE SURE THEY ARE APPROPRIATE FOR CHILDREN TO SEE. WE RESERVE THE RIGHT TO HAVE YOU REMOVE THE PRODUCT(S) FROM DISPLAY ANY PRODUCTS WE FIND INAPPROPRIATE OR DANGEROUS. **NO KNIVES OR WEAPONS OF ANY KIND ARE ALLOWED.**

BEVERAGES AND FOOD FOR GIVEAWAY ARE PROHIBITED AS IT TAKES AWAY PROFITS FROM OUR FOOD VENDORS.

VENDORS ARE NOT ALLOWED TO HAVE PATRONS PLAY GAMES AT THEIR BOOTHS FOR PRIZES. THIS DOES NOT PERTAIN TO RAFFLES FOR QUILTS, ETC.

NO VENDOR IS ALLOWED TO DO A 50/50 OR ANY OTHER CASH DRAWING.

ALCOHOLIC BEVERAGES ARE NOT ALLOWED IN THE PARK. ANYONE VIOLATING THIS RULE WILL BE ORDERED TO LEAVE THE PARK IMMEDIATELY BY THE DELMAR POLICE DEPARTMENT.

ANY INDIVIDUAL OR BUSINESS SELLING FOOD ITEMS MUST MAKE APPLICATION TO THE SUSSEX COUNTY HEALTH DEPARTMENT FOR A PERMIT. THE HEALTH DEPARTMENT WILL VISIT THIS FESTIVAL TO MAKE SURE ALL VENDORS ARE PERMITTED TO SELL FOOD. FOOD VENDORS MUST DISPLAY THEIR PERMIT IN A VISIBLE LOCATION WITHIN THEIR BOOTH.

YOU MUST PROVIDE YOUR OWN TABLES, CHAIRS, HEAVY DUTY ELECTRICAL CORDS, AND SHADE UMBRELLAS, CANOPIES OR ANY OTHER SUPPLIES YOU NEED TO OPERATE YOUR BOOTH.

SHARING BETWEEN MULTIPLE VENDORS INSIDE ONE SPACE IS NOT ALLOWED. VENDORS MUST FIT THEIR ENTIRE DISPLAY INSIDE THE SPACE REQUESTED. ANY SET UP OUTSIDE THE AREA WILL NOT BE ALLOWED AS IT INTERFERE'S WITH FOOT TRAFFIC PATTERNS.

YOU MUST REPORT TO THE CHECK-IN TABLE LOCATED AT THE PAVILLION BEFORE SETTING UP YOUR BOOTH SO A VOLUNTEER CAN SHOW YOU WHERE YOUR BOOTH IS LOCATED. WE WILL NOT HAVE THIS INFORMATION FOR YOU BEFORE THE DAY OF THE FESTIVAL.

SET UP TIME IS 8:00 AM – 9:45.

ALL FEES AND RESPONSIBILITY RELEASE AND IDEMNIFICATION FORMS MUST BE SUBMITTED BEFORE SET-UP. **WE WILL NOT CHECK YOU IN PRIOR TO 8AM.**

EARLY TEARDOWNS ARE NOT PERMITTED UNLESS THE CHAMBER CLOSES THE FESTIVAL. YOU NEED TO MAKE SURE YOU HAVE PLENTY OF PRODUCT TO LAST THROUGHOUT THE DAY. ANY VENDOR WHO TEARS DOWN EARLY MAY BE REJECTED FOR FUTURE PARTICIPATION.

IF YOU MUST CANCEL FOR ANY REASON YOUR FEE WILL BE REFUNDED TO YOU IF YOU NOTIFY US PRIOR TO May 17, 2019.

A \$50.00 FEE WILL BE CHARGED TO ANY VENDOR WHO'S CHECK IS RETURNED UNPAID FOR ANY REASON. WE MAY TAKE THE STEPS TO COLLECT THROUGH A COLLECTION AGENCY IF NEEDED.

ALL VENDORS WHO ARE PAID FOR JUNE 1st WILL NOT BE REQUIRED TO PAY AGAIN FOR THE JUNE 15th RAIN DATE AND WILL HAVE FIRST OPTION TO PARTICIPATE WITH APPROVED PRODUCT.

GREATER DELMAR CHAMBER OF COMMERCE
RESPONSIBILITY RELEASE AND INDEMNIFICATION FORM

ALL VENDORS MUST RETURN
THIS SIGNED FORM WITH APPLICATION

ALL PERSONS, GROUPS, AND ORGANIZATIONS CHOOSING TO PARTICIPATE IN THE “DAY IN THE PARK” MUST READ, SIGN AND RETURN THIS FORM PRIOR TO THEIR PARTICIPATION IN THE “DELMARVA’S DAY IN THE PARK FESTIVAL”. PARTICIPATION WITHOUT SIGNING AND RETURNING THIS FORM IS PROHIBITED.

PARTICIPANTS WHO OFFER ACTIVITIES INVOLVING PHYSICAL GAMES OR OTHER PHYSICAL ACTIVITY MUST PROVIDE PROOF TO THE CHAMBER OF COMMERCE OF THEIR OWN LIABILITY INSURANCE COVERAGE.

BE IT KNOWN THAT I WILL ASSUME ALL RESPONSIBILITY FOR MY PERSONAL OR MY GROUP’S BELONGINGS AND FOR ANY INJURIES WHICH MAY OCCUR AS A RESULT OF MY/OUR PARTICIPATION IN THE “DELMARVA’S DAY IN THE PARK FESTIVAL”. I/WE WILL NOT HOLD THE GREATER DELMAR CHAMBER OF COMMERCE OR ITS INSURANCE COMPANIES RESPONSIBLE FOR ANY INJURIES OR EXPENSES WHICH MAY OCCUR DURING MY/OUR PARTICIPATION.

PARTICIPANT’S SIGNATURE

ORGANIZATION (if applicable)

**SIGNATURE OF PARENT OR GUARDIAN
(if applicable)**

DATE SIGNED